

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, OCTOBER 13, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll, all members being present except Supervisor Rinard who gave prior notice of her inability to attend and Supervisor Borland.

District 1..... Richard C. Jones	District 2 ..... Mike Kelly
District 3..... Greg David	District 4 ..... Augie Tietz
District 5... James B. Braughler	District 6 ..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8 ..... Michael Wineke
District 9..... Amy Rinard	District 10 ..... Al C. Counsell
District 11..... Donald Reese	District 12 ..... Peter A. Hartz
District 13..... Ed Morse	District 14 ..... Kirk Lund
District 15..... Steven J. Nass	District 16 ..... Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 ..... Jim Mode
District 21..... John C. Kannard	District 22 ..... Blane Poulson
District 23..... George Jaeckel	District 24 ..... Vacant
District 25..... Matthew Foelker	District 26 ..... Vacant
District 27..... Glen D. Borland	District 28 ..... Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

County Administrator Wehmeier certified compliance with the Open Meetings Law.

There being no objection, the Board proceeded with the revised agenda as printed.

**Braughler, member of the Administration & Rules Committee, moved that the minutes of the September 8, 2015, meeting be approved as presented.** Seconded and carried.

**Borland present.**

**Communications.**

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
OCTOBER 1, 2015**

Available Cash on Hand		
September 1, 2015	\$	(302,896.03)
September Receipts		<u>6,783,815.61</u>
Total Cash		\$ 6,480,919.58
Disbursements		
General – September 2015	\$	4,416,513.58
Payroll – September 2015		<u>1,260,829.06</u>
Total Disbursements		<u>5,677,342.64</u>
Total Available Cash	\$	803,576.94
Cash on Hand		

(in banks) October 1, 2015	\$ 1,240,034.00	
Less Outstanding Checks	<u>436,457.06</u>	
Total Available Cash		\$ 803,576.94
Local Government Investment Pool -		
General		\$ 8,022,839.80
Institutional Capital Management/DANA		28,346,788.35
Local Government Investment Pool -		
Clerk of Courts		25,971.35
Local Government Investment Pool -		
Farmland Preservation		227,959.55
Local Government Investment Pool -		
Parks/Liddle		81,595.38
Local Government Investment Pool -		
Highway Bond		<u>1,885,992.08</u>
		\$ 38,591,146.51
2015 Interest - Super N.O.W. Acct.	\$	904.64
2015 Interest - L.G.I.P. - General Funds		22,810.75
2015 Interest - ICM/DANA		109,229.19
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund		75.53
2015 Interest - L.G.I.P. - Farmland Preservation		221.02
2015 Interest - L.G.I.P. - Clerk of Courts		24.03
2015 Interest - L.G.I.P. - Highway Bond		<u>2,256.57</u>
Total 2015 Interest	\$	135,511.73

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

**Frank presented the following communications:**

1. Appointment by County Board Chair Schroeder of Gregg Patrick to fill an unexpired term for County Board Supervisor – District 26, ending April 19, 2016.

**Schroeder requested confirmation of the appointment. Buchanan moved to confirm the appointment of Gregg Patrick to fill the vacancy in Supervisory District 26 ending April 19, 2016.** Seconded and carried. Frank administered the oath of office to Gregg Patrick.

2. Appointment by Schroeder of Gregg Patrick to the Solid Waste/Air Quality Committee and Land and Water Conservation Committee to fill an unexpired term ending April 19, 2016.

3. Appointment by Schroeder of Donald Reese to the Highway Committee, effective September 8, 2015, to fill an unexpired term ending April 19, 2016.

4. **Mode introduced Resolution No. 2015-48.**

WHEREAS, Marty Powers was born on April 30, 1935, and died on August 13, 2015, and

WHEREAS, Marty Powers had served on the Jefferson County Human Services Board as a citizen representative from January 1999 to November 2011, and

WHEREAS, as a Human Services Board member, Marty Powers provided valuable input despite personal health challenges.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, assembled in regular session this 13th day of October 2015, extends its sincere sympathy to Marty's family with this acknowledgement of his dedication to the citizens of the County of Jefferson.

**Mode moved that Resolution No. 2015-48 be adopted.** Seconded and carried. Resolution was presented to Marty Powers daughter Connie Blasing.

5. **Schroeder introduced Resolution No. 2015-47.**

WHEREAS, Supervisor Carlton Zentner served as the County Board Supervisor for District 26 from April of 2002 to September 2015, and

WHEREAS, Supervisor Carlton Zentner served on the Building & Grounds/Veterans Committee, Farmland Conservation Easement Commission, Highway Committee, Highway 12 Environmental Impact Study Committee, Land & Water Conservation Committee, Solid Waste & Air Quality Committee and UW Extension Education Committees, and

WHEREAS, Supervisor Carlton Zentner was known for doing his "homework", and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, foresight, leadership, thoughtfulness and sense of command in Jefferson County, which will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 13th day of October 2015, does hereby honor Carlton Zentner and wish him happiness and good health in the years ahead.

**Schroeder moved that Resolution No. 2015-47 be adopted.** Seconded and carried. Resolution was presented to Carlton Zentner's wife Mary.

6. Frank acknowledged one retiree for the 3rd quarter: Jane Stanger, Parks, 26 years 4 months.

7. Two letters dated September 14, 2015, from Senator Janis Ringhand regarding (1) adoption of the resolution supporting the funding of pay progression for Assistant District Attorneys and creating funding for additional positions (Resolution No. 2015-39) and (2) adoption of the resolution repealing paragraph 23 of Motion #520 to the State of Wisconsin 2015-2017 Budget Bill adopted as 2015 Wisconsin Act 55, relative to shoreland zoning standards (Resolution No. 2015-38).

8.

**2016 CLASSIFICATION OF AUTHORIZED POSITIONSd**

**ADMINISTRATION (3 FT)**

1 County Administrator

1 Administrative Secretary

\*\*\* 1 Management Analyst

**CENTRAL SERVICES (7 FT)**

1 Maintenance Director

1 Building Maintenance

Worker II

1 Building Maintenance

Worker I

3 Custodian (1 FT funded PT)

1 Central Services Worker

**CHILD SUPPORT AGENCY (12**

**FT, 1 student)**

- 1 Child Support Director
- 6 Enforcement Specialist I/II
- 2 Legal Assistant
- 1 Financial Support Specialist
- 1 Administrative Assistant II
- 1 Co-op Student
- \*\*\* 1 Financial Support Specialist

*NOTE: 2 Assistant Corporation Counsel budgeted in CSA, but authorized in Corporation Counsel budget.*

**CLERK OF COURTS (29 FT, 2 PT, 8 SE)**

- 1 Clerk of Circuit Court
- 1 Chief Deputy Court Clerk
- 1 Lead Deputy Court Clerk
- \*\*\* 1 Lead Deputy Clerk
- 3 Deputy Court Clerk III
- 12 Deputy Court Clerk I/II
- \* 2 Deputy Register in Probate/Juvenile Clerk (1 FT/ 1 PT)
- 1 Register in Probate/Attorney/Commissioner
- 3 Judicial Assistant
- 2 Circuit Court Commissioners (1 FT also sm. claims/other circuit court duties)
- \* 1 Child Custody Evaluator
- \* 1 Family Court Mediator
- 1 Legal Secretary
- 1 Administrative Assistant I (FCC) (PT)
- 4 Judge (SE)
- 4 Circuit Court Reporter (SE)
- \*\*\*\* Eliminate 1 Deputy Register in Probate/Court Clerk II
- \*\*\*\* Eliminate 1 Deputy Court Clerk I/II (PT)
- \*\*\*\* Eliminate 2 Mediator/Custody & Placement Evaluator

*NOTE: The Register in Probate appointment was removed from the Clerk of Courts.*

**CORPORATION COUNSEL (5 FT)**

- 1 Corporation Counsel
- 3 Assistant Corporation Counsel
- 1 Paralegal II

**COUNTY BOARD (30 PT)**

- 30 County Board of Supervisor (PT)

**COUNTY CLERK (3 FT, OPTs)**

- 1 County Clerk
- 1 Chief Deputy County Clerk/Election Software Programmer
- 1 Administrative Ass't II/Deputy Elections Clerk (Funded PT) Election Pool Assistance (OPT)

**DISTRICT ATTORNEY (11 FT, 5.3 SE)**

- 1 District Attorney (SE)
- 43 Assistant District Attorney (SE)
- 1 Office Manager
- 5 Legal Secretary
- 1 Victim Witness Coordinator
- 1 First Offender Program Director
- 1 Justice Computer Specialist
- 1 Paralegal II
- \*\*\* 1 Legal Secretary

**ECONOMIC DEVELOPMENT (1 FT, 1 PT)**

- 1 Economic Development Director
- 1 Program Assistant (PT)

**EMERGENCY MANAGEMENT (1.6 FT)**

- 1 Emergency Management Director
- .6 Program Assistant (Shared FT with Sheriff)

**FAIR PARK (5 FT, 3 OPT, 4 Seasonal, pool laborers, 15-20 Fair Week staff)**

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 2 Marketing/Administrative Assistant II

- 1 Office Assistant (Seasonal)
- 1 Maintenance Worker II
- 1 Laborer (Seasonal)
- 3 Grounds Worker (OPT, 1000 hours)
- 2 On-site Caretaker (6 mo.)
- Fair Time Staff (15-20)
- Occasional pool of laborers, as needed

**FINANCE DEPARTMENT (4FT, 1PT)**

- 1 Finance Director
- 1 Assistant Finance Director
- 1 Accounting Specialist II (PT)
- 2 Accounting Specialist I

**HEALTH DEPARTMENT (14 FT, 5 PT, OPTs)**

- 1 Director/Health Officer
- 1 Public Health Program Manager
- 8 Public Health Nurse (6 FT, 2 PT)
- 1 Licensed Practical Nurse - Clinic
- 1 WIC Project Director Supervisor
- 2 Administrative Assistant II
- 1 Accounting Specialist II
- 2 Licensed Practical Nurse – Jail (1FT & 1PT)
- 1 WIC Registered Dietetic Technician (PT)
- \* 1 Licensed Practical Nurse – Public Health/Jail (PT)
- Occasional pool of RNs, Public Health Nurses, Jail Nurse, Public Health Technicians and WIC Peer Counselors, as needed

**HIGHWAY (57 FT, pool of seasonal workers)**

- 1 Highway Commissioner
- 1 Operations Manager
- 1 Fleet Manager

- 1 Accounting Manager
- 1 Patrol Superintendent
- \*\*2 Construction Superintendent
- 2 Accounting Specialist I
- 1 Bridge Crew Foreman
- 1 Highway Foreman
- 1 Grade Crew Foreman
- 1 Sign Foreman
- 4 Equipment Mechanic II
- 1 Equipment Parts Person
- 1 Welder Fabricator
- 30 Highway Worker
- 7 Equipment Operator
- 1 GIS/Engineering Technician
- Seasonal Positions (2,800 hrs)

**HUMAN RESOURCES (4.5 FT)**

- 1 Human Resources Director
- 1 Benefits Administrator
- 1 Human Resources Specialist
- .5 Safety Coordinator (shared FT with Walworth County)
- \*\*\* 1 Human Resources Coordinator

**HUMAN SERVICES (157 FT, 14 PT, pool)**

ADMINISTRATIVE SERVICES DIVISION

- 1 Director of Human Services
- 1 Administrative Services Manager
- 1 Office Manager
- 1 Maintenance Supervisor
- 2 Accounting Specialist II
- \*\* 2 Accountant I
- 1 Accountant II
- 1 Advanced Accountant
- 2 Administrative Assistant II
- 1 Lead Custodian
- 2 Custodian (PT)
- 1 IT Specialist/Compliance Officer
- 1 Protective Payee
- 1 Building Maintenance Worker I

** 1 Building Maintenance Worker II	* 2 Comprehensive Community Services Facilitator
3 Administrative Assistant I	1 Group Home Supervisor
1 Medical Office Assistant	1 Mental Health Technician
** 1 Financial Intake Worker	** 1 Community Outreach Worker - Youth
<u>ADRC AND AGING SERVICES DIVISION</u>	6 Group Home Worker (4 FT, 2 PT and pool)
1 Aging and Disability Resources Division Manager	1 Administrative Assistant II
1 ADRC Supervisor	** 1 Administrative Assistant II/Mental Health Technician
2 Elder Benefits Specialist (1FT, 1PT)	1 Jail Case Manager/Behavioral Health Specialist
2 Disability Benefit Specialist (1FT, 1PT)	11 Community Support Program Professional I/II
1 Home Delivered Meal Assessor (PT)	1 Alternate Care Coordinator
5 Nutrition Site Manager (PT)	1 Human Services Professional I/Counselor/AODA Assessor
1 Nutrition Program Coordinator	1 Financial Assistance Worker
1 ADRC Paraprofessional	5 Intake/On-Call Worker
1 Transportation Coordinator/Van Driver	1 Community Outreach Worker/Group Home Worker
** Van Driver (Pool)	1 Project Coordinator
2 Adult Protective Services Case Manager	1 Comprehensive Community Services Facilitator/Transition Specialist
1 Aging & Disability Resource Specialist II	* 1 Comprehensive Community Services Facilitator/Transition Specialist
4 Aging & Disability Resource Specialist I (3 FT, 1 PT)	**** Eliminate 1 Youth Community Outreach Worker (PT)
1 Dementia Care Specialist	<u>ECONOMIC SUPPORT DIVISION</u>
<u>BEHAVIORAL HEALTH DIVISION</u>	1 Economic Support Division Manager
1 Mental Health/AODA Supervisor	1 Economic Support Supervisor
1 Community Support Program Supervisor	14 Economic Support Specialist I/II
1 Comprehensive Community Services Super.	4 Financial Planner
1 Crisis Services Supervisor	1 Administrative Assistant I
8 Behavioral Health Specialist	** 1 Administrative Assistant II
** 1 Human Services Professional I/II	1 Community Outreach Worker/Interpreter
6 Comprehensive Community Services Facilitator	

CHILD AND FAMILY RE-SOURCES DIVISION

- \*\* 1 Child and Family Resources Division Manager/Deputy Director
- 1 Child Protective Services Supervisor
- 1 Intake Supervisor
- 1 Birth-to-Three/Preschool Supervisor
- 1 Wraparound/Youth Services Supervisor
- 1 Juvenile Justice Supervisor
- 3 Community Services Wraparound Coordinator
- 4 Community Outreach Worker (3 FT, 1 PT)
- 1 Family Development Worker
- \* 1 Family Development Worker
- 8 Child Protective Services Ongoing Prof I
- 11 Intake/On-Call Worker
- 2 Early Intervention Service Coordinator
- 3 Early Intervention Teacher
- 1 Foster Care Coordinator
- 2 Personal Assistance Case Manager/Family Support Coordinator
- 1 Human Services Professional I/II
- 6 Juvenile Justice Workers
- \*\*\*\* Eliminate Family Development Worker (PT)

**LAND & WATER CONSERVATION (6FT, Intern)**

- 1 Land & Water Conservationist Director
- 2 Resource Conservationist
- 1 Water Resource Management Specialist
- 1 Administrative Specialist I
- 1 GIS & Land Use Technician
- \*\*\* 1 Student Intern

**LAND INFORMATION OFFICE (4.4 FT, Intern)**

- 1 Land Information Director
- 1 Surveyor
- 1 Cartographer
- 1 Real Property Lister
- .4 Administrative Specialist I/Deputy Treasurer (FT shared with Treasurer)
- \*\*\* Student Intern

**MANAGEMENT INFORMATION SYSTEMS (MIS) (10FT, 1 PT, 1 Student)**

- 1 Systems and Applications Manager
- 1 Information Technology Manager
- \*\*\* 1 Systems Analyst
- \*/\*\*\* Senior Systems Analyst
- 2 Programmer Analyst
- 1 Senior Systems Analyst
- 1 Senior Microcomputer Specialist
- 1 Microcomputer Specialist
- 1 Microcomputer Technician
- 1 Central Duplicating Clerk (PT)
- Student Hardware Technician
- \*\*\*\* Eliminate 1 Senior Systems Analyst (PT)

**MEDICAL EXAMINER OFFICE (1 FT, 1 PT, OPTs)**

- \*\*\* 1 Medical Examiner (funded PT)
- 1 Chief Investigator (PT)
- Pool of Occasional part-time Deputy Investigators Examiners, as needed

**PARKS DEPARTMENT (5 FT, 5 PT, 7 seasonal/OPT)**

- 1 Parks Director
- 1 Parks Supervisor
- 1 Parks Construction & Maintenance Lead Worker
- 1 Building & Grounds Maintenance Worker
- 3 Parks Maintenance Worker (PT)
- 1 Program Assistant
- 1 Administrative Assistant II (PT)

2 Seasonal Worker  
 4 Grounds Worker (OPT)  
 \*\*\* 1 Volunteer Coordinator (PT)  
 1 Dog Park Attendant (OPT)  
**REGISTER OF DEEDS (5 FT)**  
 1 Register of Deeds  
 1 Chief Deputy Register of Deeds  
 1 Deputy Register of Deeds  
 \*\*\* 1 Administrative Assistant I (Funded PT)  
 \*\*\* 1 Deputy Register of Deeds I  
**SHERIFF (125.4 FT, 5 PT, 1 LTE, 2 OPT, pool positions)**  
ADMINISTRATIVE/DETECTIVE DIVISION  
 1 Sheriff  
 1 Chief Deputy  
 \*\*\* 1 Undersheriff (OPT)  
 1 Captain  
 1 Administrative Specialist II  
 1 Accounting Specialist I  
 2 Sergeant  
 8 Detective  
 54 Administrative Assistant II (1 shared FT with Emergency Management)  
 \*\*\* 1 Grant Funded LTE  
PATROL DIVISION  
 1 Captain  
 6 Sergeant  
 34 Deputy  
 1 Administrative Assistant II  
 1 Mechanic  
SUPPORT SERVICES  
 1 Sergeant  
 5 Deputy  
 \*\*\* 4 Deputy  
 1 Administrative Assistant II Pool of part-time deputies, as needed  
COMMUNICATION DIVISION  
 9 Communication Operator I/II  
 1 Communication Supervisor Pool of part-time Communication Operators, as needed  
JAIL DIVISION  
 1 Captain  
 6 Sergeant  
 30 Deputy  
 \*\*\* 1 Accounting Assistant I (Funded PT)  
 \*\* 1 Accounting Assistant II  
 1 Jail Food Service Supervisor  
 5 Cook (1 FT, 3 PT, 1 OPT)  
 2 Custodian (PT)  
**TREASURER (1.6 FT, 1 PT)**  
 1 County Treasurer  
 6 Administrative Specialist I/Deputy Treasurer (shared with Land Information Office)  
 1 Assistant Deputy Treasurer (PT)  
**UNIVERSITY EXTENSION (2 FT, 4 SE, 1 intern)**  
 1 Agricultural Agent (SE)  
 1 Family Living Agent (SE)  
 1 Community Development Agent (SE)  
 1 Youth Development Agent (SE)  
 1 4-H Summer Intern  
 2 Administrative Specialist I  
**VETERANS SERVICE (3 FT, Pool)**  
 1 Veterans Service Officer  
 1 Deputy Veteran Services Officer  
 \*\*\* 1 Veteran Benefits Specialist  
 1 Veterans Service Clerk (Pool – 1039 hours)  
**ZONING (8 FT)**  
 1 Planning and Zoning Director  
 1 Zoning/Onsite Waste Systems Technician  
 \*\*\* 2 Zoning/Onsite Waste Systems Technician  
 1 Onsite Waste Systems Technician  
 1 Solid Waste/Clean Sweep Specialist  
 1 Program Assistant  
 1 Administrative Specialist I  
 \* **New Positions**  
 \*\* **Reclassified/New Job**



**Title Positions**  
**\*\*\* Unfunded Positions**  
**\*\*\*\* Eliminated Positions**  
**SE = STATE EMPLOYEE**

<b>AUTHORIZED POSITION SUMMARY</b>			
<b>2015</b>	<b>2016</b>	<b>Change</b>	<b>Type</b>
482.5	485.5	3.0	Full Time Position
39	36	(3.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
22	24	2.0	Seasonal/Occasional/ LTE Position
573.5	575.5	2.0	Total County Positions
17.3	17.3	0.0	State Positions
590.8	592.8	2.0	Total Positions
18.0	22.0	(4.0)	Unfunded Positions
572.8	570.8	(2.0)	Total Funded Positions

Note: Since the 2015 budget was adopted, County Board approved eliminating 3.0 part time positions and creating 2 pool positions.

**2016 POSITION CHANGES**

Department	Position Title	Action	Request by Department Head	Recommended by County Administrator	Finance Committee Recommended	Adopted by County Board	Comments
Child Support	Financial Support Specialists (1.0 FTE)	Unfund	Yes	Yes	Yes		Total Savings: \$73,550.45, Net Tax Levy Savings: \$24,516.82
	Deputy Register in Probate/Court Clerk II (1.0 FTE)	Eliminate	No	Yes	Yes		Elimination of the full and part-time positions are contingent on creating the full and part-time position. Tax Levy Cost: \$0.00
	Deputy Court Clerk III (48 FTE)	Eliminate	No	Yes	Yes		
	2 Deputy Register in Probate/Juvenile Clerk (1.0 FTE) and 48 FTE)	Create	No	Yes	Yes		
Clerk of Courts	2 Mediator/Custody & Placement Evaluators (2.0 FTE)	Eliminate	Yes	Yes	Yes		Elimination of 2 full time Mediator/Custody Evaluators are contingent on creation of 1 FT Child Custody Evaluator and 1 FCC Mediator. change was effected December 2014 per Judges' request. Tax Levy Cost: \$0.00
	Child Custody Evaluator (1.0 FTE)	Create	Yes	Yes	Yes		
	Family Court Mediator (1.0 FTE)	Create	Yes	Yes	Yes		
District Attorney's Office	Legal Secretary (1.0 FTE)	Unfund	No	Yes	Yes		Position is currently vacant. Tax Levy Savings: \$60,463.91
Health Department	Licensed Practical Nurse—Public Health/Jail (8 FTE)	Create	Yes	Yes	Yes		Creation of position is contingent on reducing or unfunding occasional nursing pool hours in the jail. Tax Levy Cost: \$3,687 and Non Tax Levy Cost: \$43,655
	Jail nursing pool hours (20 FTE)	Unfund	Yes	Yes	Yes		

Human Services	Comprehensive Community Services Facilitator (1.0 FTE)	Create	Yes	Yes	Yes	Yes	This new position is fully funded by federal and state Medicaid money. <b>Total Cost: \$82,221.</b> <b>Tax Levy Cost: \$0.00.</b>
	Comprehensive Community Services Facilitator (1.0 FTE)	Create	Yes	Yes	Yes	Yes	This new position is fully funded by federal and state Medicaid money. <b>Total Cost: \$82,221.</b> <b>Tax Levy Cost: \$0.00.</b>
	Comprehensive Community Services Facilitator/Transition Specialist (1.0 FTE)	Create	Yes	Yes	Yes	Yes	This new position is fully funded by federal and state Medicaid money. <b>Total Cost: \$82,221.</b> <b>Tax Levy Cost: \$0.00.</b>
	Youth Community Outreach Worker (.48 FTE)	Eliminate	Yes	Yes	Yes	Yes	Position is currently vacant and duties were reassigned to another full-time Community Outreach Worker. <b>Total Levy Cost: \$0.00</b>
	Family Development Worker (.8 FTE)	Eliminate	Yes	Yes	Yes	Yes	Elimination of the PT Family Development Worker is contingent on creation of the FT position. Both positions are funded 40% with Children & Families Community A ids and 60% with tax levy. <b>Total Increase in Cost: \$9,351</b> <b>Total Tax Levy Cost: \$5,611</b>
	Family Development Worker (1.0 FTE)	Create	Yes	Yes	Yes	Yes	
Management Information Systems	Senior Systems Analyst (.5 FTE)	Eliminate	Yes	Yes	Yes	Yes	<b>Tax Levy Savings: \$35,881</b>
	Senior Systems Analyst (1.0 FTE)	Create	Yes	Yes	Yes	Yes	The creation and unfunding of a Sr. Systems Analyst position will allow flexibility in recruitment, if needed. <b>Tax Levy Cost: \$0.00</b>
	Senior Systems Analyst (1.0 FTE)	Unfund	Yes	Yes	Yes	Yes	
Register of Deeds	Administrative Assistant I (1.0 FTE)	Unfund, partially	No	Yes	Yes	Yes	<b>Tax Levy Savings: \$26,504</b>

	Requested by Dept. Head	Recommended by Co. Admin.	Recommended by Finance Committee
Total FTEs Created	7.8	9.28	9.28
Total FTEs Eliminated	-3.78	-5.26	-5.26
Sub-Total (in FTEs)	4.02	4.02	4.02
Total FTEs Unfunded	-2.2	-3.7	-3.7
Total FTEs Funded	0.0	0.0	0.0
Net Change (in FTEs)	1.82	0.32	0.32
General Tax-levy change in overall budget	(\$51,100.00)	(\$138,068.00)	(\$138,068.00)
Non-County levy change	\$43,655.00	\$43,655.00	\$43,655.00

9. Reports from the Wisconsin Department of Revenue:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY  
JEFFERSON COUNTY  
2015 COUNTY APPORTIONMENT**

<u>DISTRICT</u>	<u>EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT</u>	<u>% TO TOTAL</u>
Aztalan	131,877,600	.021349243
Cold Spring	74,307, 200	.012029355
Concord	170,160,400	.027546723
Farmington	131,350,600	.021263929
Hebron	98,421,300	.015933110
Ixonia	426,022,700	.068967453
Jefferson	181,086,100	.029315450
Koshkonong	361,841,600	.058577380
Lake Mills	271,114, 600	.043889876
Milford	103,519,000	.016758360
Oakland	346,539,300	.056100139
Palmyra	182,016,800	.029466118
Sullivan	179,720,200	.029094328
Sumner	107,762,600	.017445343
Waterloo	87,590,000	.014179665
Watertown	176,370,300	.028552024
<b>Town Total</b>	<b>3,029,700,300</b>	<b>.490468494</b>
Cambridge	5,369,500	.000869251
Johnson Creek	192,551,800	.031171595
Lac La Belle	830,100	.000134382
Palmyra	111,660,800	.018076410
Sullivan	45,021,800	.007288435
<b>Village Total</b>	<b>355,434,000</b>	<b>.057540074</b>
Fort Atkinson	852,762,700	.138051027
Jefferson	461,912,900	.074777602
Lake Mills	464,676,800	.075225041
Waterloo	191,322,200	.030972539
Watertown	771,115,400	.124833406
Whitewater	50,231,500	.008131817
<b>City Total</b>	<b>2,792,021,500</b>	<b>.451991433</b>
<b>County Total</b>	<b>6,177,155,800</b>	<b>1.00000000</b>

**TID VALUE INCREMENTS**

<u>DISTRICT</u>	<u>TID #</u>	<u>YEAR</u>	<u>BASE VALUE</u>	<u>CURRENT VALUE</u>	<u>INCREMENT</u>
V. Johnson Creek	002	1994	11,378,800	68,124,400	56,745,600
V. Johnson Creek	003	1995	701,400	47,704,300	47,002,900
V. Palmyra	003	2006	430,300	8,319,000	7,888,700
C. Fort Atkinson	006	2000	1,135,400	7,448,200	6,312,800
C. Fort Atkinson	007	2000	11,587,900	23,813,700	12,225,800
C. Fort Atkinson	008	2009	28,584,200	31,313,800	2,729,600
C. Jefferson	004	2000	0	1,089,300	1,089,300
C. Jefferson	005	2001	21,437,300	30,544,400	9,107,100
C. Jefferson	006	2009	0	6,341,100	6,341,100
C. Jefferson	007	2012	0	3,308,300	3,308,300
C. Lake Mills	002	1998	11,445,700	27,177,100	15,731,400
C. Lake Mills	003	2006	6,993,800	9,141,400	2,147,600
C. Lake Mills	004	2006	7,848,200	16,148,200	8,300,000
C. Lake Mills	005	2014	5,932,900	5,797,200	*
C. Lake Mills	006	2014	3,304,800	3,166,600	*
C. Waterfloo	001	2005	5,961,500	14,001,600	8,040,100
C. Waterfloo	002	2011	7,158,000	6,987,200	*
C. Waterfloo	003	2012	1,583,100	2,613,800	1,030,700
C. Waterfloo	004	2014	2,320,100	2,146,500	*
C. Watertown	003	1991	2,081,800	63,250,100	61,168,300
C. Watertown	004	2005	1,047,600	15,820,200	14,772,600
C. Watertown	005	2005	39,631,000	59,525,300	19,894,300
C. Watertown	006	2005	225,800	2,871,600	2,645,800
C. Whitewater	004	1990	968,200	25,965,300	24,997,100
C. Whitewater	005	2007	14,500	12,800	*

C. Whitewater 008 2007 503,700 511,000 7,300

\*This district has a zero or negative increment, no increment shown

**NET NEW CONSTRUCTION 2015**

COMMUNITY CODE	MUNICIPALITY	2014		2015		PERCENT
		EQUALIZED VALUE	VALUE	CONSTRUCTION	CONSTRUCTION	
28002	TOWN OF AZTALAN	\$	127,655,100	\$	1,859,700	1.46%
28004	TOWN OF COLD SPRING		72,438,100		750,500	1.04%
28006	TOWN OF CONCORD		169,109,900		286,200	0.17%
28008	TOWN OF FARMINGTON		127,922,500		570,100	0.45%
28010	TOWN OF HEBRON		93,512,900		277,600	0.30%
28012	TOWN OF IXONIA		408,818,400		5,828,800	1.43%
28014	TOWN OF JEFFERSON		171,926,200		662,000	0.39%
28016	TOWN OF KOSHKONONG		347,217,800		1,602,100	0.46%
28018	TOWN OF LAKE MILLS		279,859,800		1,225,700	0.44%
28020	TOWN OF MILFORD		101,409,000		920,500	0.91%
28022	TOWN OF OAKLAND		331,064,000		2,980,100	0.90%
28024	TOWN OF PALMYRA		172,770,600		450,000	0.26%
28026	TOWN OF SULLIVAN		176,814,500		937,700	0.53%
28028	TOWN OF SUMMER		110,081,300		4,400	0.00%
28030	TOWN OF WATERLOO		82,040,500		52,700	0.06%
28032	TOWN OF WATERTOWN		179,068,300		850,000	0.47%
28111	VILLAGE OF CAMBRIDGE*		5,115,900		0	0.00%
28141	VILLAGE OF JOHNSON CREEK		294,236,400		5,643,800	1.92%
28146	VILLAGE OF LAC LA BELLE*		792,100		0	0.00%
28171	VILLAGE OF PALMYRA		114,887,600		212,900	0.19%

28181	VILLAGE OF SULLIVAN	43,946,200	58,300	0.13%
28226	CITY OF FORT ATKINSON	850,864,400	3,292,100	0.39%
28241	CITY OF JEFFERSON	461,734,100	8,421,900	1.82%
28246	CITY OF LAKE MILLS	488,728,900	7,301,100	1.49%
28290	CITY OF WATERLOO	190,225,300	484,200	0.25%
28291	CITY OF WATERTOWN*	868,643,300	6,762,800	0.78%
28292	CITY OF WHITEWATER*	74,520,900	832,400	1.12%
<b>28999</b>	<b>COUNTY OF JEFFERSON</b>	<b>6,345,404,000</b>	<b>52,267,600</b>	<b>0.82%</b>



10. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on October 15, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

11. Corporation Counsel Ward introduced Yelena Zarwell as new Assistant Corporation Counsel for Jefferson County.

The communications, reports and notice were received and placed on file.

**Public Comment (Agenda Items).** Charles Crave, Waterloo, spoke on Resolution No. 2015-57 regarding the purchase of a parcel of property to expand Garman Nature Preserve in Waterloo.

**Special Order of Business.**

**Wehmeier presented the 2016 Recommended Budget.**

To The Honorable Members of the Jefferson County Board of Supervisors:

I am pleased to present the 2016 Budget for your review and consideration. Significant work has gone into its preparation with a focus on the continuous transforming of the budget process; aligning the budgetary document itself with operational priorities and placing the County in the position for its financial future. I would like to thank the Finance Committee for the time and feedback provided in this process. This is the first year that we are able to include the Distinguished Budget Presentation Award issued by the Government Finance Officers Association. This award symbolizes several noteworthy accomplishments. This includes the investment in time by County Board members and staff to get this budget to that high standard. More importantly it symbolizes the efforts to always look at organizational improvement to align with best practices and development of a document that is more transparent as to how the organization functions. The ultimate goal is for the Public and County Board to see policy guidance and priorities transcend both into the budgetary process and department operations.

This year's budget has included funding to execute and carry on work as recommended by the Task Force on Operations and Organization. This includes funding for the initial investment of a new Enterprise Resource Planning (ERP) software system to replace the existing finance system and bring into one system greater capabilities of running various business processes and Human Resource functions. Additional funds that have been allocated based on key recommendations of the Task Force including funds for purposes of retention and recruitment, professional development, continuous quality improvement training and implementation, initial training on priority based budgeting and updating the County Strategic Plan with the development of an action plan. Finally, funds are starting to be set aside for long term projects such as a transportation plan.

The budget will continue to be an evolving document with changes predicated on strategic goal setting and the impact to services provided by the County. This includes the goal of developing more enhanced priority based budgeting approach. As this process pro-

ceeds and the County continues to face competing interests for limited resources, the need to enhance the budget process will be crucial to the County's long term success. This will include having proven outcomes by business functions which will become more crucial to ensure that staff maximizes opportunities for efficiencies to provide the high level of services at the best value possible.

**Key Operational Changes:**

***Revenue:***

The County continues to examine various revenue streams to maintain its day-to-day operations. With maintaining a property tax freeze, the County may capture up to an additional \$216,000 in net new construction levy. In addition, a TIF has closed out in the City of Jefferson resulting in an additional \$21,500 the County will receive. The County also is seeing an increase projected sales tax growth for an increase of \$200,000. This past year through work of the Finance Committee, County Treasurer, Finance Director and County Administrator, the County has transitioned its investment strategy with a new partner. Based on this revised strategy, the County expects to see increase investment revenue as a result. Several departments have received new or increased grants and donations to help provide increased services and programs.

***Expenditures:***

As part of preparation for this coming year budget, the focus was looking at current challenges and looking forward to the future years in preparing cost saving measures. The total projected 2016 County Budget is \$72,005,446.

Some highlights in this year's budget include:

- 1) Personnel Changes: Department's continued to look at their day to day expenditures and staffing levels. This budget sees several key changes in not funding two full time positions; one in Child Support and one in the District Attorney's office. In addition, a part time position in the MIS was eliminated and a part time position in Register of Deeds was reduced to a benefited part time position. The Health Department is adding hours to assist in the nursing jail program through their existing fund balance, as this program is under evaluation for long term sustainability. The Human Services Department is adding three positions through grants and other non-levy funding sources. One of these positions is specifically geared towards youth and the heroin/opiate issues.
- 2) Salaries: The budget as presented allows for the County to continue the step program for employees along with a 1% cost of living adjustment (COLA). Development of performance bonuses is also included for certain positions based on market conditions.
- 3) Health Insurance: This budget is based on maintaining the low-deductible plan the County shifted to in 2015. In 2016, the County established a base line of paying 95% of the lowest qualified cost for non-sworn personnel and

93% for sworn personnel. Based on competitive rates for two of the main plans employees currently use, there should be limited impact to the majority of employees while reducing the amount the County pays. In addition, the County will be able to contribute 25% of the deductibles to employees' flex spending accounts.

- 4) Contingency: The general contingency fund will have approximately \$525,000 allocated towards it with the vested contingency fund having an additional \$280,000.

### **Tax Impacts**

The County has seen an increase of 2% equalized assessed valuation (EAV) within the County. This impact results in the operational MIL rate being reduced from 4.1962 in FY 2015 to 4.1452 in FY 2016. Including debt, the overall MIL rate is reduced from 4.3917 to 4.3294 or a 1.42% reduction.

The proposed levy is broken down as follows:

- General Levy - \$25,605,238
- County Library - \$1,039,235
- Health Department - \$838,207
- Debt - \$1,138,284

### **Capital Projects:**

The County continues to utilize savings from previous fiscal years and direct levy dollars to invest in the infrastructure, facilities and equipment to perform the key day-to-day functions for various County activities. Some key capital expenditure highlights include:

- Replacement of six squad vehicles with propane systems - \$279,800
- Funding of ERP System- \$300,000
- Highway Department Vehicles and Equipment - \$1.182 million
- Highway Construction Projects
  - o CTH Y - \$1.995 million (6.25 miles of rehab)
  - o CTH J - \$2.4 million (Construction)

### **Long Term Outlook:**

The County continues to have a positive financial position. The Board and Finance Committee continue to reinforce the value of having a full three months of operational reserve with liabilities fully funded. The Fund Balance Policy is reviewed on an annual basis as part of the budget process and was reviewed as part of the recent Task Force initiatives. Some language changes were made to strengthen the policy but maintain the basic principles of keeping three months in reserve.

The County continues to limit debt issued and is projected to be less than .3% of full evaluation, well below the maximum allowed by state statute. The County has a very positive bond rating of Aa2, with the most recent rating including positive commentary. To preserve this position, the County will need to look long term at several key areas to ensure it remains in financial position that balances projected revenue streams with expenditures while still providing the level services as needed. Below are some key long

term areas that are crucial for the future.

***Personnel and Operational Budgets:***

A significant portion of the County's expenditures are tied to the cost of its employees' compensation package composed of salary, health insurance and pension contributions. The County continues to analyze what the proper mix of the compensation package is to ensure we are competitive within the market place for both recruitment and retention of staff. Some functional areas of the County are being impacted more than others due to numerous market conditions. This was recognized through both the Task Force and a series of special joint committee meetings on this topic.

Departments continue to focus on what is needed to get the job done. In this year's budget, the two departments were able to defund FTE positions due to review of operational efficiencies. These are examples of the continuous analysis that takes place to ensure we can provide services in a fiscally responsible way as appropriate. Departments continue to work through other opportunities to develop efficiencies while still prioritizing investments in training and other tools. This will continue to be a focus in the year ahead.

***Technology:***

With the ever changing world of technology, looking at new technologies such as "cloud computing" and "software as a service" there continues to be discussion as to where the County will head. The investment in technology includes the on-going maintenance and operational costs that continue to rise at a significant rate which impacts all departments' operational budgets. At the same time, investments in new systems may assist in greater efficiency and provide tools that assist in providing needed services.

***Capital:***

The County continues to work hard to maintain the "pay-as-you-go" approach to our capital acquisitions and projects versus issuance of debt. This includes the significant annual investment in road projects. One analysis that the County has undertaken is reviewing the existing conditions of County facilities to ensure smart investments are made to maintain our facilities for the long term. This work will be reviewed and completed by the end of 2015. A plan of action will be reviewed and discussed with the appropriate committees in 2016 to determine what the appropriate path is moving forward. In addition, the reoccurring capital needs of the County are ever-growing. All the departments, except Highway, share approximately \$1 million a year which covers the purchase of all capital equipment, vehicles, major maintenance cost for buildings, parks, trails and county wide dispatch.

The cooperation and efforts by staff in the development of the 2016 Budget made the process very effective and smooth. A significant amount of work went into the FY 2016 Budget, such as greater enhancements in the new format and thoughtful quantifiable outcomes. These are key to providing an educational component for the return on investment made by the taxpayers at the

local and state level. Significant time was also devoted to achieve cost savings to maintain our high level of services. A sincere thanks is in order to all the department heads; the respective financial divisions in Highway, Human Services and Health; the Finance Department, specifically Brian Lamers and Tammy Worzalla; the Human Resources Department, especially Terri Palm; Kathy Hart from Duplicating and Tammie Jaeger, my Administrative Assistant. They all put tremendous time and efforts into the development of this budget.

Respectfully Submitted,  
Benjamin Wehmeier, County Administrator

**2016 JEFFERSON COUNTY  
RECOMMENDED BUDGET (ALL FUNDS)**

	<b>2015 Adopted Budget</b>	<b>2016 Proposed Budget</b>	<b>Increase (Decrease)</b>	<b>Percent Change</b>
<b>REVENUES</b>				
Property Tax Levy	28,398,206	28,620,964	222,758	0.78%
Taxes	6,384,131	6,578,131	194,000	3.04%
Intergovernmental Revenues	14,761,900	15,774,504	1,012,604	6.86%
Licenses and Permits	174,395	229,295	54,900	31.48%
Fines, Forfeitures and Penalties	399,700	395,150	(4,550)	-1.14%
Public Charges for Services	6,913,361	7,276,010	362,649	5.25%
Intergovernmental Charges	6,483,456	6,765,930	282,474	4.36%
Miscellaneous Revenue	1,578,708	2,290,197	711,489	45.07%
Fund Balance Applied	1,311,723	1,769,022	457,299	34.86%
Restricted Funds Applied	6,122,119	1,106,200	(5,015,919)	-81.93%
Non-lapsing (discretionary) Funds Applied	788,439	1,200,043	411,604	52.20%
Other Sources	0	0	0	0.00%
<b>TOTAL REVENUES</b>	<u>73,316,138</u>	<u>72,005,446</u>	<u>(1,310,692)</u>	<u>-1.79%</u>
<b>EXPENDITURES</b>				
General Government	10,028,192	9,810,891	(217,301)	-2.17%
Public Safety	13,835,773	13,950,405	114,632	0.83%
Health and Human Services	24,659,872	25,358,497	698,625	2.83%
Public Works	11,319,431	8,260,981	(3,058,450)	-27.02%
Culture, Recreation and Education	3,599,922	2,279,217	(1,320,705)	-36.69%
Conservation and Development	1,648,392	1,622,159	(26,233)	-1.59%
Capital Items	6,856,870	9,509,628	2,652,758	38.69%
Debt Services	1,367,686	1,213,668	(154,018)	-%
<b>TOTAL EXPENDITURES</b>	<u>73,316,138</u>	<u>72,005,446</u>	<u>(1,310,692)</u>	<u>-1.79%</u>

**Braugler, member of the Administration & Rules Committee, introduced Resolution No. 2015-49.**

Executive Summary

Under current Wisconsin law, a person who intentionally causes bodily harm to another person commits the crime of battery. A person convicted of battery is subject to fines and imprisonment. Current law provides more severe penalties for “special circumstances battery” committed against certain government officials, employees and agents such as law enforcement officers, fire fighters and probation and parole agents. Proposed legislation extends these special circumstances battery provisions to a person who is employed by or under contract with a court, a county department of human or social services, a tribal child welfare agency or the department of children and families and provides intake, dispositional or other services relating to child welfare or juvenile justice.

WHEREAS, under current law, a person who intentionally causes bodily harm to another person commits the crime of battery, and if convicted, is subject to fines and imprisonment, and

WHEREAS, current law provides more severe penalties for “special circumstances battery” committed against certain government officials, employees and agents such as law enforcement officers, fire fighters and probation and parole agents, and

WHEREAS, a person convicted of intentionally causing bodily harm to certain government officials is guilty of a Class H felony and may be fined not more than \$10,000 or sentenced to a term of imprisonment of not more than six years or both, and

WHEREAS, proposed legislation extends these special circumstances battery provisions to a person who is employed by or under contract with a court, a county department of human or social services, a tribal child welfare agency or the department of children and families and who provides intake, dispositional or other services relating to child welfare or juvenile justice.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the proposed legislation that extends special circumstances battery provisions to a person who is employed by or under contract with a court, a county department of human or social services, a tribal child welfare agency or the department of children and families and who provides intake, dispositional or other services relating to child welfare or juvenile justice.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County’s Legislative Representatives.

*Fiscal Note: This resolution will have no fiscal impact to Jefferson County.*

**Braugler moved that Resolution No. 2015-49 be adopted.**  
Seconded and carried.

**Schultz, Chair of the Board of Health, introduced Resolution**

**No. 2015-50.**

Executive Summary

A strong public health infrastructure is paramount to the health of all citizens. Emerging and existing communicable diseases threaten the lives and well-being of Wisconsin residents. These communicable diseases include Ebola, H1N1, measles, HIV/AIDS, tuberculosis, influenza and measles and require substantial resources to contain. Wisconsin has no dedicated federal or state funding sources for communicable disease control and prevention. Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases. Public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referral of exposed persons for screening and prevention services. Local health departments have placed a high priority on communicable disease control which is one of the ten essential functions of public health. This resolution urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the lives and well-being of Wisconsin residents.

WHEREAS, Wisconsin has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts, and

WHEREAS, a strong public health infrastructure is paramount to the health of all citizens, and

WHEREAS, emerging and existing communicable diseases such as Ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio and pertussis can threaten the lives and well-being of Wisconsin residents, and

WHEREAS, emerging and re-emerging communicable diseases threaten personal and community safety and require substantial resources to contain, and

WHEREAS, Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases, and

WHEREAS, public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referring exposed persons for screening and prevention services, and

WHEREAS, local health departments and the State of Wisconsin have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, and

WHEREAS, local health departments have placed a high pri-



ority on communicable disease control, and

WHEREAS, communicable disease control is one of the ten essential functions of public health.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the lives and well-being of Wisconsin residents.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives.

*Fiscal Note: This resolution will have no fiscal impact to Jefferson County.*

**Schultz moved that Resolution No. 2015-50 be adopted.** Seconded and carried.

**Christensen, member of the Farmland Conservation Easement Commission, introduced Resolution No. 2015-43.**

Executive Summary

In 2006, the Jefferson County Board of Supervisors created the Jefferson County Farmland Conservation Easement Commission and provided \$20,000 to develop a Purchase of Development Rights (PDR) program with future funding to be determined by the County Board. In 2008, the County Board directed that a portion of proceeds from the sale of County owned farmland in the amount of \$260,000 be allocated to the program. The Board also directed the Finance Committee to recommend allocation of proceeds from future sales of County owned farmland for the purchase of agricultural conservation easements (Res. 2008-15). Currently, the Jefferson County Farmland Conservation Easement Commission has committed nearly all of these funds toward the purchase of conservation easements and is seeking additional funding to continue the program. Based on the County's past practice of funding the program through proceeds of County land, the Farmland Conservation Easement Commission proposes that a portion of the net proceeds from the sale of the former highway shop, not to exceed 20%, be allocated to the Farmland Conservation Easement Commission to continue the County's Purchase of Agricultural Conservation Easements (PACE) program.

*At the September 8, 2015 County Board of Supervisors meeting this resolution was referred to Finance Committee for recommendation. The Finance Committee met on October 8, 2015, to discuss a recommendation. The Finance Committee voted 5-0 to recommend the County continue following Resolution No. 2008-15 (Resolution establishing mechanism to fund purchase of farmland conservation easement). The Committee felt it would not be fiscally responsible to force the County into automatic payout which may result in a hardship to the County. With continuing to follow Resolution No. 2008-15, the Committee then could look at*

*the sale of property on a case by case basis.*

WHEREAS, the County Board with adoption of the 1999 Jefferson County Agricultural Preservation and Land Use Plan recommended the establishment of a Purchase of Agricultural Conservation Easements (PACE) program, and renewed this commitment with the approval of the 2012 amended Agricultural Preservation and Land Use Plan, and

WHEREAS, Resolution No. 2006-86 established the Jefferson County Farmland Conservation Easement Commission and said resolution initially provided \$20,000 to develop a Purchase of Development Rights (PDR) program, and established that, from time to time, future funding mechanisms would be determined by the County Board, and

WHEREAS, the County Board approved Resolutions No. 2008-15 and No. 2008-55, per the Finance Committee's recommendation, directing that a portion of proceeds from the sale of County owned farmland be allocated (\$260,000) to the PCE Program, and

WHEREAS, the Commission has judiciously committed nearly all these funds to the purchase of conservation easements leveraging matching, private, state and federal funds, and said easement contracts were approved by the County Board, and

WHEREAS, the new Highway Shop has required the removal of more County owned farmland from agricultural use, and

WHEREAS, precedent has been set for the allocation of funds equivalent to the County Farm acreage's agricultural value to be set aside for the Commission's agricultural conservation easement program when County farmland converted from its agricultural status,

NOW, THEREFORE, BE IT RESOLVED that if and when the former highway shop property is sold, a portion of these funds equivalent to the agricultural value of the former County Farm property now converted to Highway Department use, not to exceed 20% of the net proceeds, be allocated to the Farmland Conservation Easement Commission to continue the County's Purchase of Agricultural Conservation Easements program.

*Fiscal Note: The fiscal impact of this resolution will be determined after the sale of the former Highway Department facility and the allocation of 20% of the net proceeds to the Purchase of Agricultural Conservation Easements Program.*

**Christensen moved that Resolution No. 2015-43 be adopted.**  
Seconded.

**Roll call vote requested. Resolution No. 2015-43 failed:** Ayes 3 (David, Nass, Christensen), Noes 25 (Jones, Kelly, Tietz, Braugher, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock), Absent 1 (Rinard), Vacant 1 (District 24).

**Christensen introduced Resolution No. 2015-42.**  
Executive Summary

In 2006, the Jefferson County Board of Supervisors created the Jefferson County Farmland Conservation Easement Commission and provided \$20,000 to develop a Purchase of Development Rights (PDR) program with future funding to be determined by the County Board. In 2008, the County Board directed that a portion of proceeds from the sale of County owned farmland in the amount of \$260,000 be allocated to the program. The Board also directed the Finance Committee to recommend allocation of proceeds from future sales of County owned farmland for the purchase of agricultural conservation easements (Res. 2008-15). Currently, the Jefferson County Farmland Conservation Easement Commission has committed nearly all of these funds toward the purchase of conservation easements and is seeking additional funding to continue the program. Based on the County's past practice of funding the program through proceeds of County land, the Farmland Conservation Easement Commission proposes that proceeds from the sale of all County owned farmland or land which is capable of being farmed, not to exceed the agricultural value of such land, shall be allocated to the Purchase of Agricultural Conservation Easements program and applied toward the purchase of farmland conservation easements as administered by the Jefferson County Farmland Conservation Easement Commission.

*At the September 8, 2015 County Board of Supervisors meeting this resolution was referred to Finance Committee for recommendation. The Finance Committee met on October 8, 2015, to discuss a recommendation. The Finance Committee voted 5-0 to recommend the County continue following Resolution No. 2008-15 (Resolution establishing mechanism to fund purchase of farmland conservation easement). The Committee felt it would not be fiscally responsible to force the County into automatic payout which may result in a hardship to the County. With continuing to follow Resolution No. 2008-15, the Committee then could look at the sale of property on a case by case basis.*

WHEREAS, agriculture is a pillar of the Jefferson County economy, and

WHEREAS, the protection of farmland is supported by the County Board and County residents, and

WHEREAS, the County Board, with adoption of the 1999 Jefferson County Agricultural Preservation and Land Use Plan, recommended the establishment of a PACE (Purchase of Agricultural Conservation Easements) program and renewed this commitment with the approval of the 2012 amended Agricultural Preservation and Land Use Plan, and

WHEREAS, Resolution No. 2006-86 established the Jefferson County Farmland Conservation Easement Commission which designated \$20,000 to develop a PCE program and established that, from time to time, future funding mechanisms would be determined by the County Board, and

WHEREAS, recent changes to Wisconsin state law have eliminated a funding source for the Purchase of Agricultural Conservation Easements (PACE) program, and

WHEREAS, the Jefferson County Farmland Conservation Easement Commission has ongoing contract discussions with landowners wishing to preserve agricultural land, and

WHEREAS, funds from Jefferson County are required to provide the necessary incentive for land owners to enter into farmland conservation easements,

NOW, THEREFORE, BE IT RESOLVED that for the purpose of continuing the PACE program in Jefferson County, proceeds from the sale of all County owned farmland or land which is capable of being farmed, not to exceed the agricultural value of such land, shall be allocated to the PACE program and applied toward the purchase of farmland conservation easements as administered by the Jefferson County Farmland Conservation Easement Commission.

*Fiscal Note: The fiscal impact of this resolution will be determined after the sale of County owned agricultural land and the allocation of proceeds to the purchase of Agricultural Conservation Easements Program.*

**Christensen moved that Resolution No. 2015-42 be adopted.**  
Seconded and failed.

**Jones, Chair of the Finance Committee, introduced Resolution No. 2015-51.**

Executive Summary

In 2009, Jefferson County entered into a 3 year contract with Veolia, which is now Advanced Disposal, to provide refuse collection for the County. This contract expired in 2012 and the County continued to receive refuse collection services from Advanced Disposal, but without any contractual obligation. In 2015, the County published a Request for Proposals for refuse collection seeking to enter into a contract for services for a minimum of two years and a maximum of seven years. After reviewing all proposals, the Finance Committee determined that Advanced Disposal is the lowest responsible bidder and recommended that the County Administrator negotiate a contract with Advanced Disposal for refuse collection as described in the request for proposals for up to seven years.

WHEREAS, Jefferson County published a Request for Proposals seeking refuse collection services, and

WHEREAS, proposals were received as shown below:

	Advanced Disposal		Fair Week	Waste Management		Fair Week
	Refuse Fees	Highway Facility On-Call/Per Empty		Refuse Fees	Highway Facility On-Call/Per Empty	
2016	\$16,812	\$35	\$800	\$20,107	\$38	\$482
2017	\$17,160	\$36	\$816	\$20,107	\$38	\$482
2018	\$17,520	\$37	\$832	\$20,107	\$38	\$482
2019	\$17,892	\$38	\$848	\$20,710	\$39	\$496
2020	\$18,252	\$39	\$864	\$21,331	\$41	\$511
2021	\$18,612	\$40	\$880	\$21,970	\$42	\$526
2022	\$18,984	\$41	\$896	\$22,630	\$43	\$542

WHEREAS, after reviewing all proposals, the Finance Committee determined that Advanced Disposal was the lowest responsible bidder and recommended that the County Administrator negotiate a contract with Advanced Disposals for refuse collection as described in the request for proposals for up to seven years.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to negotiate a contract with Advanced Disposal at the price offered in its proposal, with adjustments made as needed depending on the number of pickups and containers required, for up to seven years.

*Fiscal Note: The cost of 2016 refuse collection will be \$16,812 which will increase annually according to the annual fee schedule. Funds will be budgeted in the 2016 budget and each year after.*

**Jones moved that Resolution No. 2015-51 be adopted.** Seconded and carried: Ayes 28 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Rinard), Vacant 1 (District 24).

**Jones introduced Resolution No. 2015-52.**

WHEREAS, on September 1, 2015, Jefferson County received a claim from Perry Conkle in an estimated amount of \$65.00 for injuries allegedly sustained at Dorothy Carnes Park when claimant fell through the deck hurting his left leg and arm, and

WHEREAS, on September 1, 2015, Jefferson County received a claim from Krista Beaudry in an amount of \$506.40 for damages to a 2013 Infiniti automobile on August 27, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle traveling in the opposite direction threw up gravel that hit the claimant's windshield, and

WHEREAS, on September 2, 2015, Jefferson County received a claim from Laura Koplinski in an estimated amount of \$75.00 for damages to a 2015 Subaru Forester automobile on August 28, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle traveling in the opposite direction threw up gravel that chipped the claimant's windshield, and

WHEREAS, on September 10, 2015, Jefferson County received a claim from Dawn Boley in an amount of \$281.57 for damages to a 2009 Jeep Patriot vehicle on August 31, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle traveling in the opposite direction threw up gravel that hit claimant's windshield, and

WHEREAS, on September 29, 2015, Jefferson County received a claim from Annette Atwater in an amount of \$252.04 for damages to a 2004 Honda Odyssey minivan on September 2, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle going in the opposite direction threw up gravel that hit the claimant's windshield, and

WHEREAS, in regard to the claims of loose gravel damage, the Jefferson County Highway Department had posted "loose gravel" signs on Highway 59, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims, on the basis that the County is not responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

*Fiscal Note: These matters have been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

**Jones moved that Resolution No. 2015-52 be adopted.** Seconded and carried.

**Braugler, Chair of the Human Resources Committee, introduced Ordinance No. 2015-15.**

Executive Summary

Ordinance 2011-31, adopted on March 13, 2012, by the Jefferson County Board of Supervisors created the current Military Leave Procedure, section HR0461 of the Personnel Ordinance. The current ordinance gives employees the option to substitute accrued time while on leave; otherwise the leave is unpaid, other than military wages received which may be less than wages earned with the County. The current ordinance does maintain the employees' benefits, including health and dental, for the first 36 months of leave. The employee is required to pay only the employee-share of the contribution for the first 18 months.

It is the recommendation of the Human Resources Committee to update the Personnel Ordinance by amending the Military Leave Procedure to provide employees military leave without loss of pay for up to 10 days or 80 hours, whichever is less. Employees would reserve the right to substitute appropriate accrued pay, including the use of sick time.

WHEREAS, Jefferson County recognizes the personal and professional sacrifices employees in the military must make to serve their country, and

WHEREAS, Jefferson County currently has six employees in the uniformed services who are eligible for Military Leave.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0461, Military Leave Procedure, to ensure that employees on military leave are not without loss of pay for up to 10 days or 80 hours of training, whichever is less.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0461, Military Leave Procedure, is amended as follows, creating sections C (1) and C (2) and renumbering remaining sections:

**HR0461 MILITARY LEAVE PROCEDURE.**

**C. Wages**

1. Effective January 1, 2016, employees who are required to attend training as members of the uniformed services shall receive up to ten (10) days or eighty (80) hours, whichever is less, of pay per calendar year while attending said training. A county employee who is required to report for military training shall be paid his or her county pay, excluding overtime, upon submission of employee's leave and earnings statement (LES), less any military pay that the employee receives. If the military pay equals or exceeds the employee's county pay, no payment for salary or wages will be paid to the employee from the County. Allowances received during military training will be excluded from the pay calculation.
2. An employee has the choice to use vacation, holiday, sick, random or compensatory time, but cannot be forced to do so. However, any carryovers into the next calendar year will be limited in accordance with applicable ordinances. If an employee chooses to use accrued time, there is no requirement to submit a leave and earnings statement.
43. Any other Military Leave is unpaid. An employee has the choice to use vacation, holiday, random or compensatory time, but cannot be forced to do so. However, any carryovers into the next calendar year will be limited in accordance with applicable ordinances.
- 2.4. Employees on Military leave will continue to receive any 'across-the-board' wage adjustment approved by County Board.
- 3.5. Employees shall receive any step increase they reasonably would have been afforded if they had been actively working.



- 4.6. Upon return from Military Leave, employees shall be promoted to positions that they reasonably would have been promoted to if they had been actively working and based on seniority.

D. **Return from Military Leave**

1. If employee is gone 1 – 30 days, the employee should report to work the next scheduled workday. Usually 8 hours is given to rest before returning to work.
2. If employee is gone 31 – 180 days, the employee has 14 days to reapply and return to work.
3. If employee is gone 181+ or more days, the employee has 90 days to reapply and return to work.
4. It is not reasonable to assume an employee will necessarily pass a probationary period, as defined in a union contract, without sufficient time to observe the employee's work. Therefore, if an employee is in a probationary period when military leave begins, the remainder of the probationary time period must be completed upon return. [am. 3/13/12, ord. 2011-31]
5. An employee returning from military leave ~~shall~~ has the right to be re-employed in a position according to USERRA regulations. This may include being promoted, reclassified, demoted, transferred, placed on layoff or terminated if circumstances changed as to make reemployment impossible or unreasonable. [am. 3/13/12, ord. 2011-31]
6. If military leave lasts more than 30 days, Federal law gives employees certain job protection for 6 – 12 months after return.

Section 2. Section HR0680(B), Sick Leave with Pay, is amended as follows:

**HR0680**

**SICK LEAVE WITH PAY**

- B. Use for employee: An employee may use sick leave with pay for absences necessitated by the employee's injury, illness, or medical appointments including diagnostic treatment, dental procedures, optician's services, ~~and~~ other medical care performed

by a duly licensed practitioner, and military leave as provided under HR0461.

Section 3. This ordinance shall be effective January 1, 2016.

*Fiscal Note: Military Leave hours/pay would already be included in the total hours budgeted for each employee, as are accrued benefits such as vacation, sick, etc. Therefore, there is no fiscal impact.*

**Braugler moved that Ordinance No. 2015-15 be adopted.** Seconded and carried: Ayes 28 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Rinard), Vacant 1 (District 24).

**Braugler introduced Ordinance No. 2015-16.**

Executive Summary

Ordinance 2015-06, adopted on June 9, 2015, by the Jefferson County Board of Supervisors amended Ordinance 2003-06, Jefferson County Smoke Free Act, prohibiting the use of e-cigarettes and electronic delivery devices at any time in any county-owned, rented, or leased building, including the Fair Park grandstand.

It is the recommendation of the Human Resources Committee to update the Personnel Ordinance by amending the Smoking Policy to conform to and be consistent with the Jefferson County Smoke Free Act.

WHEREAS, an electronic cigarette is an oral device that can be used to simulate smoking which produces an aerosol of nicotine and/or other substances, including ultrafine particles, heavy metals, cancer-causing chemicals and other chemicals harmful to the human body, such as formaldehyde and diacetyl, and

WHEREAS, no e-cigarette has been approved by the Food and Drug Administration as a cessation device and e-cigarette users actually often continue to also smoke regular cigarettes or have increased intentions to smoke conventional cigarettes, and

WHEREAS, on June 6, 2015, the Jefferson County Board of Supervisors adopted Ordinance 2015-06 amending the Jefferson County Smoke Free Act policy prohibiting the use of e-cigarettes on any county-owned, rented or leased property.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0480, Smoking Policy, to compliment the Jefferson County Smoke Free Act policy and prohibit employees from using e-cigarettes on any county-owned, rented or leased property.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0480, Smoking Policy, is amended as follows, creating sections A and renumbering remaining sections:

**HR0480 SMOKING POLICY.** "Smoking" as the term is used in this Ordinance means ~~burning or hold-~~

ing, or inhaling or exhaling smoke from a lighted cigar, cigarette, pipe or any other lighted smoking item or equipment inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs and marijuana, whether natural or synthetic, in any manner or in any form. "Smoking" shall include the use of an electronic delivery device which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.

A. "E-Cigarette or Electronic Delivery Device" shall mean any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. "Electronic Delivery Device" shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor."

Section 2. This ordinance shall be effective after passage and publication as provided by law.

*Fiscal Note: There is no fiscal impact.*

**Braugler moved that Ordinance No. 2015-16 be adopted.**  
Seconded and carried.

**Morris, Chair of the Law Enforcement & Emergency Management Committee, introduced Resolution No. 2015-53.**

Executive Summary

The Integrated Public Alert and Warning System (IPAWS) is an internet based warning system that can be used by Federal, State, and local authorities to issue critical public alerts and warnings. The IPAWS system is able to integrate with local systems to send warnings that use Common Alerting Protocol standards such as the National Oceanic and Atmospheric Administration (NOAA) Weather Radio and other public alerting systems from a single interface. This system will send alerts to cell phones in geographically targeted areas within Jefferson County even when cellular networks are overloaded and no longer support person-to-person calls, texts, or emails. Implementing this system in Jefferson County will provide public safety officials with an effective way to quickly alert and warn the public about serious emergencies. IPAWS is endorsed by the state of Wisconsin and is the most cost effective method of issuing critical public alerts and warnings.

WHEREAS, during an emergency, public safety officials need to quickly alert the public about serious emergencies, and

WHEREAS, the Integrated Public Alert and Warning System (IPAWS) is a warning system that will allow public safety officials to quickly alert the public about serious emergencies by sending alerts to cell phones in geographically targeted areas within Jefferson County, and

WHEREAS, IPAWS is endorsed by the state of Wisconsin and is the most cost effective method of issuing critical public alerts and warnings, and

WHEREAS, AlertSense is a company that specializes in mass notification and provides services to federal, state and local governments, university campuses, corporations, and not-for-profit entities across the country, and

WHEREAS, AlertSense has offered to provide the Integrated Public Alert and Warning System (IPAWS) to Jefferson County for an annual cost of \$2,250.00.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into a contract with AlertSense to provide Jefferson County with the Integrated Public Alert and Warning System (IPAWS) for an annual cost of \$2,250.00 which may be adjusted as necessary in future years.

*Fiscal Note: The fiscal impact of this resolution is an annual cost of \$2,250.00 and may be adjusted as necessary in future years. Funds have been included in the recommend 2016 Executive Budget.*

**Morris moved that Resolution No. 2015-53 be adopted.** Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Patrick, Borland, Schultz, Babcock, Christensen), Noes 1 (Foelker), Absent 1 (Rinard), Vacant 1 (District 24).

**Morris introduced Resolution No. 2015-54.**

Executive Summary

The Jefferson County Medical Examiner's Office is responsible for ordering autopsies to assist in determining cause and manner of death for deaths occurring in Jefferson County. County ordered autopsies are performed in Milwaukee and the cost of transport from place of death to place of autopsy is presently funded either by the County or the decedent's family. After reviewing this practice, the Jefferson County Medical Examiner is recommending that Jefferson County pay the transport cost from place of death to place of autopsy for all County ordered autopsies. The Medical Examiner solicited quotes to determine the least expensive transport service. All funeral homes in Jefferson County and other interested funeral homes were given an opportunity to provide quotes. There were 6 responses with \$435.00 being the highest quote and \$175.00 being the lowest quote. The Medical Examiner is seeking to enter into a contract for up to two years with Thelen Funeral Services to ensure that the County continues to have autopsy transport services provided at the most cost effective price.

The Jefferson County Medical Examiner's Office is further responsible for all of the charges associated with the disposition of unclaimed or unidentified bodies which includes transport and burial or cremation. All funeral homes in Jefferson County and other interested funeral homes were given an opportunity to provide quotes. There were 6 responses with \$1825.00 being the highest quote and \$525.00 being the lowest quote. The Medical Examiner is seeking to enter into a contract for up to two years with Thelen Funeral Services to ensure that the County continues to have disposition services provided at the most cost effective price.

WHEREAS, the Jefferson County Medical Examiner orders approximately 45 autopsies per year for deaths occurring in Jefferson County, and

WHEREAS, the current practice in Jefferson County is to either require next of kin to pay for the transport or for the County to pay for transport if a funeral home has not yet been chosen by the family, and

WHEREAS, the Jefferson County Medical Examiner recommends County funding of transport costs for all autopsies ordered by the Jefferson County Medical Examiner, and

WHEREAS, County funding of all autopsies ordered by the Jefferson County Medical Examiner will result in a fixed cost for transportation to autopsies unless the decedent's family chooses to use another transport company in which case the family would be required to pay the difference, and

WHEREAS, the Jefferson County Medical Examiner solicited quotes for the least expensive autopsy transport service and determined that Thelen Funeral Services was the lowest quote at \$175.00 per transport, and

WHEREAS, the Jefferson County Medical Examiner's Office is responsible for all of the charges associated with the disposition of unclaimed or unidentified bodies, including transportation and burial or cremation, and

WHEREAS, the Jefferson County Medical Examiner solicited quotes for the least expensive service for disposition of unclaimed or unidentified bodies and determined that Thelen Funeral Services was the lowest quote at \$525.00, and

WHEREAS, the Medical Examiner is seeking to enter into a contract for up to two years for autopsy transport services and disposition services for unclaimed or unidentified bodies to ensure that the County continues to receive these services at the most cost effective price.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby authorized to enter into a contract with Thelen Funeral Services for autopsy transport services and disposition services for unclaimed or unidentified bodies for a period of up to two years for an estimated amount of \$9,500.00 per year which may be renewed and adjusted as necessary in future years.

*Fiscal Note: The fiscal impact of this resolution is anticipated to be \$8,000.00 per year for autopsy transport services and \$1,500.00 per year for disposition services for unclaimed or un-*

*identified bodies. These amounts may be adjusted as necessary in future years. Funds have been included in the recommended 2016 Executive Budget.*

**Morris moved that Resolution No. 2015-54 be adopted.** Seconded and carried: Ayes 28 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Rinard), Vacant 1 (District 24).

**Recess at 8:52 p.m.; resume 8:59 p.m.**

**Tietz, Chair of the Parks Committee, introduced Resolution No. 2015-55.**

Executive Summary

The Jefferson County Parks Department is working in cooperation with the Wisconsin DNR to manage the former Watertown Outboarders, Inc. parcel of land located adjacent to the Rock River in the Town of Watertown as a River-based Conservation Area. The park is 6.6 acres, has approximately 600 feet of river frontage along the Rock River and lies between the City of Watertown and the Village of Johnson Creek. This River-based Conservation Area will provide non-motorized and motorized access to the Rock River. The site will also be developed and maintained to accommodate low intensity, park-like day use opportunities such as shore fishing and gathering and recreation sites. Picnic tables will be provided in strategic locations throughout the property and a limited number of primitive camp sites will be developed for visitors who arrive by non-motorized watercraft allowing for extended trips on the river for water enthusiasts.

WHEREAS, Jefferson County and Wisconsin DNR have developed an Implementation Plan for the Rock River Public Access Site – Cappie’s Landing in Watertown, and

WHEREAS, the property is located within the Glacial Heritage Area (GHA) project area and a comprehensive master plan was completed and approved by the Natural Resources Board in October 2009 and subsequently approved by the Jefferson County Board of Supervisors, and

WHEREAS, the master plan authorizes a unique cooperative approach between the Department and the County to establish and manage new Conservation Parks, linking trails and River-based Conservation Areas, and

WHEREAS, this property qualifies as a River-Based Conservation area under the GHA master plan with the primary purposes of improving water quality, providing travel routes for wildlife, maintaining and restoring riparian habitat and providing recreation areas, and

WHEREAS, this 6.6 acre site shall be a river access put-in/take-out site and will include picnicking, water based access, primitive camping, shore fishing as well as motorized boat access, and

WHEREAS, the Parks Committee recommends approval of the Implementation Plan.

NOW, THEREFORE, BE IT RESOLVED that the Implementation Plan for the Rock River Public Access Site – Cappie’s Landing in Watertown is hereby approved.

BE IT FURTHER RESOLVED that implementation of the plan may occur as funds are made available by the Board or from other sources.

*Fiscal Note: No unbudgeted expenditures are planned at this time. Implementation will occur as future funding is obtained from other sources or approved by the Board.*

**Tietz moved for the adoption of Resolution No. 2015-55.** Seconded and carried.

**Tietz introduced Resolution No. 2015-56.**

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The fund was established by the Wisconsin Legislature in 1965 and provides matching money for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department is applying for financial assistance to remove invasive plants at the Garman Nature Preserve, Waterloo, Wisconsin. This year’s project will focus on restoration around the entrance to the Garman Nature Preserve by removing invasive and non-native woody vegetation in order to promote the growth of native grasses and forbes. Target species will include removal of buckthorns, honeysuckle, and euonymous alatus (burning bush). Other target species for removal will include garlic mustard, dames rocket and Virginia creeper. The 2015-16 allocations for County Conservation Aid (CCA) for the South Central Region have been set by the Wisconsin DNR. This year the allotment for **Jefferson County is \$1,560.00**. State statute 23.09 (12), authorizes grants of matching funds to counties for projects focused on long-term fish and wildlife resources.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors, that the Board is hereby authorized to expend the funds appropriated and the funds to be received from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the

Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects, sign documents, and take necessary action to undertake, direct and complete the approved projects, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

*Fiscal Note: The County's 2015 state allocation is \$1,560. Should additional funds become available, Jefferson County Parks will attempt to secure them. The County's match is force account labor to do the project.*

**Tietz moved for the adoption of Resolution No. 2015-56.** Seconded and carried.

### **Tietz introduced Resolution No. 2015-57.**

#### Executive Summary

In 2003, Mrs. Theo Garman donated to Jefferson County 40 wooded acres of land located in Jefferson County, City of Waterloo, in memory of her late husband, Dr. J. S. Garman. This land has been designated as the Dr. J. S. Garman Nature Preserve. Mrs. Garman continues to support this preserve with cash donations totaling \$55,000 to date and has been a driving force in keeping it a sacred place where anyone can enjoy nature and show respect for Native American culture by experiencing the 22 Indian mounds located on the property. In her efforts to continue her support of this preserve, Mrs. Garman has offered to donate \$28,000 toward the cost of purchasing a 5.7 acre parcel of land offered for sale at \$56,000, which adjoins the nature preserve. In addition, Charles and Joni Crave have offered to donate \$14,000 toward the cost of purchasing this 5.7 acre parcel. The remaining portion of the purchase price, \$14,000, will be paid for by Jefferson County through a 3 year interest free loan from Charles and Joni Crave, subject to potential reimbursement by the State. This resolution seeks County Board authorization to accept \$42,000 in donations and enter into a 3 year interest free loan in the amount of \$14,000, as well as authorization to purchase 5.7 acres of land which adjoins the Garman Nature Preserve.

WHEREAS, in 2003, Mrs. Theo Garman donated to Jefferson County 40 wooded acres of land located in Jefferson County, City of Waterloo, in memory of her late husband, Dr. J. S. Garman which has been designated as the Dr. J. S. Garman Nature Preserve, and

WHEREAS, Mrs. Garman continues to support this preserve and has been a driving force in keeping it a sacred place where anyone can enjoy nature and show respect for Native American culture by experiencing the 22 Indian mounds located on the property, and

WHEREAS, Mrs. Garman has offered to donate \$28,000 toward the cost of purchasing a 5.7 acre parcel of land offered for



sale at \$56,000, which adjoins the nature preserve, and

WHEREAS, Charles and Joni Crave have offered to donate \$14,000 toward the cost of purchasing this 5.7 acre parcel, and

WHEREAS, the remaining portion of the purchase price, \$14,000, will be paid for by Jefferson County through a 3 year interest free loan from Charles and Joni Crave, subject to potential reimbursement by the State of Wisconsin, and

WHEREAS, the Parks Committee recommends accepting these donations and increasing the size of the Dr. J. S. Garman Nature Preserve by purchasing this 5.7 acre parcel.

NOW, THEREFORE, BE IT RESOLVED that the donations to Jefferson County in the amounts of \$28,000 and \$14,000 for the purchase of a 5.7 acre parcel of property for the purpose of expanding the Dr. J. S. Garman Nature Preserve is hereby accepted;

BE IT FURTHER RESOLVED that the remaining portion of the purchase price, \$14,000, be paid for by Jefferson County through an interest free loan for up to 3 years from Charles and Joni Crave, with the option to pay off sooner as directed by the County Administrator, subject to potential reimbursement by the State of Wisconsin.

BE IT FURTHER RESOLVED that the Jefferson County Administrator is hereby authorized to purchase 5.7 acres of land in the City of Waterloo, Jefferson County, for the purpose of expanding the Dr. J. S. Garman Nature Preserve.

*Fiscal Note: Funding for the County's portion of this purchase will be from tax levy funds allocated in future year's budgets. There will be no tax levy funds expended if the County is reimbursed by the State of Wisconsin or if funds are obtained through fundraising efforts. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership (20 votes of the 30 member County Board). The donations in the amount of \$42,000 will be placed in a donation restricted account. The loan in the amount of \$14,000 will be designated as a short term loan unless funds become available sooner to pay off the loan as determined by the County Administrator. Capital expenditures for land will total \$56,000. Any grants or donations designated for this land purchase will be used to pay off the short term loan or be deposited in the general fund.*

**Tietz moved for the adoption of Resolution No. 2015-57.** Seconded and carried: Ayes 25 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 3 (Counsell, Poulson, Jaeckel), Absent 1 (Rinard), Vacant 1 (District 24).

#### **Tietz introduced Resolution No. 2015-58.**

##### Executive Summary

The Jefferson County Parks Department solicited bids for the construction of the Dorothy Carnes Park East Trailhead Parking Lot. The work for which the bids were solicited includes construction of a 36 car parking lot and space to park 2 buses and entrance

drive at Dorothy Carnes County Park, W6509 Jones Lane, Fort Atkinson, WI 53538. The project will include installation of erosion control structures, grading, placement of structural fill, paving, painting parking lines and walkways, and final grading of the site. The highest bid was \$ 196,977.30 and the lowest bid was \$ 126,483.20. The Parks Committee has recommended accepting the lowest bid.

WHEREAS, Dorothy Carnes County Park is a valuable recreational resource to Jefferson County, and

WHEREAS, constructing a parking lot at Dorothy Carnes County Park will increase accessibility for park users and reduce street parking, and

WHEREAS, the parking lot will include installation of erosion control structures, grading, placement of structural fill, paving, painting parking lines and walkways, and final grading of the site, and

WHEREAS, the following bids were received:

Wolf Paving	\$126,483.20
Forest Landscaping & Construction, Inc.	\$131,765.00
Payne & Dolan, Inc.	\$142,781.80
Corporate Contractors, Inc.	\$157,758.00
Valia Excavating LLC	\$167,736.70
Poblocki Paving Corp.	\$196,977.30

AND WHEREAS, this project will be funded using Stewardship Grant funds, tax levy funds and fund balance, and

WHEREAS, the Parks Committee reviewed all bids and recommends awarding the bid to the lowest bidder, Wolf Paving of Madison, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract for the Dorothy Carnes Park East Trailhead Parking Lot with Wolf Paving in an amount not to exceed \$126,483.20.

*Fiscal Note: The construction costs for this project will be funded using Stewardship Grant funds in the amount of \$45,000, tax levy funds in the amount of \$75,000 (levied in 2014 and carried forward), and the remaining using fund balance. The County's portion of construction costs is available in the 2015 Parks Department budget.*

**Tietz moved that Resolution No. 2015-58 be adopted.** Seconded and carried: Ayes 26 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 2 (Counsell, Jaeckel), Absent 1 (Rinard), Vacant 1 (District 24).

**Nass, Chair of the Planning & Zoning Committee, introduced the following report:**

**REPORT TO THE HONORABLE MEMBERS OF THE  
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jeffer-

son County, filed for public hearing held on September 17, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3825A-15, R3826A-15, R3827A-15, R3828A-15, R3831A-15, R3832A-15, R3815A-15, R3835A-15, R3836A-15, R3837A-15, R3838A-15, R3839A-15, R3840A-15 AND R3841A-15**

DATED THIS TWENTY-EIGHTH DAY OF SEPTEMBER 2015

Donald Reese, Secretary

**Note: Petition R3829A-15 will be acted upon on October 27, 2015.**

**THE PRIOR MONTH'S AMENDMENTS R3818A-15, R3819A-15, R3820A-15, R3823A-15 AND R3824A-15 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

**Nass moved that the report be adopted.** Seconded and carried.

**Nass introduced Ordinance No. 2015-17.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3825A-15, R3826A-15, R3827A-15, R3828A-15, R3831A-15, R3832A-15, R3815A-15, R3835A-15, R3836A-15, R3837A-15, R3838A-15, R3839A-15, R3840A-15 and R3841A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 17, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM BUSINESS TO A-2, AGRICULTURAL AND RURAL BUSINESS;  
A-3, AGRICULTURAL/RURAL RESIDENTIAL; AND N, NATURAL RESOURCE**

Create a 5.51-acre A-2 lot for residential-type storage; create a 2.37-acre A-3 lot around the home at W1412 County Highway E and a 5.08-acre A-3 lot around the home at W1442 County Road E; create a 19-acre Natural Resource zone adjacent. This proposal is on PIN 024-0516-1541-000 (32.47 acres), Town of Palmyra. Approval is conditioned upon receipt and recording of a final certified survey map for the lots including extraterritorial plat review, if necessary. The A-2 zone shall be for personal, accessory residential storage only; no outside storage is allowed. The Natural Resource zone shall be kept with the adjacent zone unless road access is granted for it. R3825A-15, R3826A-15 & R3827A-15 – James Omdoll Trust

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Rezone PIN 012-0816-2222-002 (5.76 acres) with conditional use for mini-warehousing at N8466 North Road in the Town of Ixonia. This is conditioned upon Department of Transportation approval for the change in use of the existing access. The existing private onsite waste treatment system shall be abandoned and reviewed by the Zoning Department. R3828A-15 - Raymond & Janet Ross/Edgar Grosenick property

Create an A-2 zone with two lots, one of 5.3 acres with conditional use for beekeeping supply sales and storage south of East Gate Drive, and one of 4.59 acres at W2763 East Gate Drive with conditional use for farm equipment and construction equipment sales. The site is on PIN 032-0815-1231-000 (37.14 acres) in the Town of Watertown. Rezoning is conditioned upon road access approval; lot four must have frontage and access on a public road in order to be sold separately, or a variance must be granted in order for access and frontage to not be necessary. Further, it is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3831A-15 – JTO Properties, LLC

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 2-acre building site on County Road N from part of PIN 004-0515-1924-001 (14.036 acres) in the Town of Cold Spring. This prime ag land lot is being allowed at two acres due to a history of non-cultivation, and uses the last available lot for the property. Approval is therefore conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3832A-15 – Steven & Theresa Schluter

Create a 3-acre farm consolidation lot around the home and buildings at N7054 County Road D in the Town of Farmington from part of 008-0715-0241-000 (37.99 acres). This action is conditioned upon road access approval for the remaining A-1 zoned land and upon approval and recording of a final certified survey map for the lot with a minimum 20-foot setback to any building. R3815A-15 – Eldyn Pitzner

Rezone 2 acres of PIN 012-0816-0324-000 (43.156 acres) to create a new building site near W1161 County Road CW in the Town of Ixonia. This is conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey for the lot. R3835A-15 – David Mallow

Create a 3-acre farm consolidation lot at N5207 Pioneer Drive in the Town of Concord from part of PINs 006-0716-3212-001 (20 acres) and 006-0716-3213-000 (40 acres). Approval is conditioned upon road access to the remaining A-1 zoned land and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R3836A-15 – Thomas Anfang

Rezone to create four, 2-acre building sites utilizing con-

solidation of Parcels of Record, transferring two lots from 006-0716-3212-001 (20 acres) and 006-0716-3213-000 (40 acres) to 006-0716-3211-001 (20 acres) and creating two lots from PINs 006-0716-3211-001 and 006-0716-3214-000 (40 acres). The site is on Pioneer Drive in the Town of Concord. This utilizes the last available A-3 lots for the property, and therefore this action is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test for each lot and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3837A-15 – Thomas Anfang

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,  
AGRICULTURAL/RURAL  
RESIDENTIAL AND NATURAL RESOURCE**

Create a 6-acre building site on Rocky Lane and a 10.7-acre Natural Resource zone from PIN 006-0716-3214-000 (40 acres) in the Town of Concord. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3838A-15 & R3839-15 – Thomas Anfang

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N,  
NATURAL RESOURCE**

Create a 7.4-acre Natural Resource zone on Lake Dorothy Lane from PIN 008-0715-1422-000 (29.343 acres) in the Town of Farmington. Approval is conditioned upon approval and recording of a final certified survey map or deed transfer document. Road access approval will only be required if this is to be sold separately from adjoining lands. R3840A-15 – Gina Salmieri/lone Kerr property

**FROM A-1, EXCLUSIVE AGRICULTURAL AND  
COMMUNITY TO A-3,  
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 1.85 acres of PIN 018-0713-3032-000 (28.2 acres) to create a lot around the buildings at N5480 County Road O in the Town of Lake Mills. This is conditioned upon approval and recording of a final certified survey map. All structures must be a minimum of 20 feet from the proposed lot lines. R3841A-15 – Jon W. Febock

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

**Nass moved for the adoption of Ordinance No. 2015-17 as printed.** Seconded and carried with Kannard abstaining for possible conflict of interest.

**Wiedemeyer, County Administrator, introduced the following appointments:**

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

By virtue of the authority vested in the County Administrator under Section 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

- a. Jim Mode, Jefferson, Wisconsin, to the Human Services Board for a three-year term ending November 1, 2018.
- b. James Schultz, Watertown, Wisconsin, to the Human Services Board for a three-year term ending November 1, 2018.
- c. Leigh Froelich, Sullivan, Wisconsin, to the Jefferson County Library Board for a three-year term ending December 31, 2018.
- d. Nancy Lust, Cambridge, Wisconsin, to the Jefferson County Library Board for a three-year term ending December 31, 2018.

**Buchanan moved that the appointments be confirmed.** Seconded and carried.

**Jones, Chair of the Infrastructure Committee, introduced Resolution 2015-59.**

Executive Summary

Lueder Haus serves Jefferson County as an acute care facility for chronic mentally ill adults who are in immediate crisis, but not in need of hospitalization. Established in 1980, the on-going purpose of Lueder Haus is to keep adults, challenged by mental illness, within the community and to minimize or prevent psychiatric hospitalizations whenever possible. In order to ensure continuous service to residents of Lueder Haus, the Jefferson County Infrastructure Committee has made the recommendation to install a backup generator. Power outages have been an ongoing concern for staff of Lueder Haus and present unique challenges when they occur due to the special needs of Lueder Haus residents. Installing an emergency backup generator will allow the residents of Lueder Haus to remain in the facility during power outages without disruption of their established treatment program. The highest bid for a backup generator was \$78,820 and the lowest bid was \$39,950. The infrastructure Committee has recommended accepting the lowest bid.

WHEREAS, Lueder Haus serves Jefferson County as an acute care facility for chronic mentally ill adults who are in immediate crisis, but not in need of hospitalization, and

WHEREAS, power outages have been an ongoing concern for staff of Lueder Haus and present unique challenges when they occur due to the special needs of Lueder Haus residents, and

WHEREAS, installing a backup generator will allow the residents of Lueder Haus to remain in the facility during power outages without disruption of their established treatment program, and

WHEREAS, the following bids were received:

Pro Electric, Franksville, WI	\$78,820
Hogen Electric, Hartford, WI	\$53,500 and \$46,200
KW Electric, Plymouth, WI	\$46,200

Ready Electric, Fort Atkinson, WI \$39,950

AND WHEREAS, the Infrastructure Committee has reviewed all bids and is recommending accepting the lowest bid from Ready Electric from Fort Atkinson, Wisconsin, in the amount of \$39,950.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract for a backup generator with Ready Electric from Fort Atkinson, Wisconsin, in an amount not to exceed \$39,950.

*Fiscal Note: The project funding is included in the 2015 Human Services budget.*

**Jones moved for the adoption of Resolution No. 2015-59.** Seconded and carried.

**Public Comment (General).** None

Supplemental information presented at the October 13, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Buchanan moved that the Board adjourn.** Seconded and carried at 9:25 p.m.